



ADMISSION (AY 2022-2023)

1. REGISTRATION FOR NEW ADMISSION (LKG, UKG & CLASS I)

- 1.1** Registration Form for admission to Classes **LKG, UKG & I** for the academic year 2022-2023 can be collected from the school office between 8.30 am and 2.00 pm on payment of OMR 10/- from **December 13, 2021 to December 16** and OMR 15/- after December 16, 2021 as per the availability of seats. Registration Form completed in all respects should be submitted to the school office latest by **December 19, 2021.**

Availability of Seats

LKG – 100 UKG – 100 CLASS I – 75	The seat allotment is on “FIRST COME FIRST SERVED BASIS” . All the applications accepted until the cutoff date will have equal chance of getting selected in the admission process.
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2. AGE LIMIT

- KG I The Child should have completed 3 years on 31st March 2022.
KG II The Child should have completed 4 years on 31st March 2022.
Class I The Child should have completed 5 years on 31st March 2022.

3. INTERACTIVE SESSION

- 3.1** After submission of the Registration Form, an Admission Slip will be issued by the Office Clerk, which is to be handed over to the Teacher in charge for admission on the day of interactive session.
- 3.2** Interactive Session with the child and the parent will be from **5th January, 2022 to 9th January, 2022**. Date and time slot for a particular child will be communicated through your registered WhatsApp number.
- 3.3** Selected candidates list will be put up on the school notice board on **Tuesday, 11th January , 2022**

4. ADMISSION – PROCEDURE & REQUIREMENTS

- 4.1** On declaration of a candidate being eligible for admission, the parent can collect the **Admission Form** from the Fee Counter by paying OMR 2/- only from **11th January, 2022 to 13th January, 2022**

4.2 Admission Form completed in all respects, along with the following documents should be submitted to the Office Clerk with the relevant fees between 8.30 am and 2.00pm from **January 12, 2022 to January 20, 2022**

- a) One recent passport size photograph of the child.
- b) Photocopy of child's passport (First Page, Visa Page and Last Page).
- c) Photocopy of child's civil ID .
- d) Photocopy of child's father passport (First Page, Visa Page and Last Page).
- e) Photocopy of child's father Resident Card.
- f) Photocopy of child's mother passport (First Page, Visa Page and Last Page)
- g) Photocopy of child's mother Resident Card.
- h) Copy of the last Progress Report issued by the previous school. **For classes UKG & I**
- i) Photocopy of Immunization/Vaccination record of the child.
- j) Photocopy of the latest electricity bill.

If any document is found invalid, admission will be cancelled without any explanation and any fee paid will not be refunded.

4.3 The Copy of Fee Receipt given by the Office Clerk should be handed over to the Class Teacher of the student at the time of joining the school.

Note

- Registration Fee, admission form fee and admission fee are **Non-Refundable**, if you do not wish to take admission.
- Parents are requested to maintain safe social distancing during their visit to school and strictly follow the instructions from the school staff at the gate.
- Kindly ensure to follow the schedule mentioned above.
- Kindly follow the all COVID-19 safety protocols.

Regards,



Digitally Signed by:

DEEPAK PATANKAR
Principal